

## APPENDIX A

## Percentage of Officer time recharged to Cost of Democracy

Post	2010/11		2011/12		2011/12 Cttee/ Member services
	%	2010/11 Annual Hours	%	2011/12 Annual Hours	
CTTE/ member services	100	1924	100	1924	
CTTE/ member services	89	1712.36	89	1712.36	1712.36
CTTE/ member services	88	1693.12	91	1750.84	1750.84
CTTE/ member services	85	1635.4	88	1693.12	1693.12
Community Development officer x4	50	3848	50	3848	
CTTE/ member services	48	923.52	48	923.52	923.52
Democratic Services Manager	45	865.8	40	769.6	769.6
Community Development officer	35	673.4	0	0	
Community Development Manager	35	673.4	30	577.2	
Strategic Director Customer Services	33	634.92	33	634.92	
PA to Cust Svcs Director	33	634.92	33	634.92	
Communications Officer	30	577.2	25	481	
Planning Service Manager	20	384.8	20	384.8	
Learning & Development Manager	15	288.6	15	288.6	
Communications Officer	15	288.6	20	384.8	
Communications Manager	15	288.6	15	288.6	
Head of IT & Transformation	15	288.6	0	0	
Head of Cultural & Community Services	15	288.6	0	0	
Director Finance, Policy & Governance	14	269.36	14	269.36	
PA - Housing, Health	13	240.5	13	240.5	
Chief Executive	13	250.12	13	250.12	
PA Chief Executive	13	250.12	13	250.12	
Head of Policy & Community Development	11	211.64	10	192.4	
Human Resource Manager	10	192.4	10	192.4	
PA to HR Manager	2	38.48	2	38.48	
Communications Officer	10	192.4	15	288.6	
PA - IT	10	192.4	10	192.4	
Head of Leisure & Env Services	10	192.4	10	192.4	
Accountancy Manager	10	192.4	10	192.4	
Director Planning, Housing & Enterprise	10	192.4	10	192.4	
PA to PHE Director	10	192.4	10	192.4	
Area Planning Officer x3	10	577.2	10	577.2	
Principal Planning Officer	10	192.4	0	0	
Service Manager - Grounds	8	153.92	8	153.92	
Head of Finance, Performance & Asset Mgmt	7	125.06	7	125.06	
HoS Planning & BC	6	115.44	6	115.44	
Corporate Legal Manager/Monitoring Officer	5	96.2	15	288.6	
Senior Lawyer	5	96.2	15	288.6	
Solicitor	5	96.2	10	192.4	
Projects Manager	5	96.2	5	96.2	
Refuse and Recycling Service Manager	5	96.2	5	96.2	
Head of Service - Housing, Health	5	96.2	5	96.2	
Snr Planning Officer (PT)	5	96.2	5	96.2	
Planning Officer x4	5	384.8	5	384.8	
Snr Planning Officer	5	96.2	5	96.2	
Planning apprentice	5	96.2	5	96.2	
Learning & Development Co-Ordinator	5	48.1	5	48.1	
Technical IT Support Officer	5	96.2	5	96.2	
Deputy IT Manager	5	96.2	5	96.2	
Technical Support Manager (Planning)	4	76.96	4	76.96	
FINANCIAL & REGULATORY ASST ACCT	3	57.72	3	57.72	
Planning Projects officer	3	57.72	3	57.72	
Senior Estates Surveyor	3	57.72	3	57.72	
IT Manager	2	38.48	2	38.48	
Parks & Countryside Dev Manager	2	38.48	7	134.68	
TRANSPORT POLICY OFFICER	2	38.48	3	57.72	
FINANCIAL & REGULATORY ACCT	2	38.48	2	38.48	
LDF MANAGER	2	38.48	2	38.48	
Snr Planning Officer (P/T Hrs)	2	38.48	2	38.48	
Environmental Health Manager	1	19.24	1	19.24	
Environmental Health Officer	1	19.24	1	19.24	
Strategic Housing Manager	1	19.24	1	19.24	
Public Building Officer	1	19.24	1	19.24	
Internal Auditor	1	19.24	0	0	
CUSTOMER SERVICES ACCOUNTANT	1	19.24	1	19.24	
CUSTOMER SERVICES ASS ACCOUNTANT	1	19.24	1	19.24	
PLANNING OFFICER	1	19.24	1	19.24	
URBAN DESIGNER	1	19.24	1	19.24	
Enforcement Officer	1	19.24	1	19.24	
Compliance Officer	1	19.24	1	19.24	
Conservation Officer	1	19.24	1	19.24	
<b>Total Hours</b>		<b>23,598</b>		<b>22,732</b>	<b>6849.44</b>
converted to days (7.4 hours)		3,188.90		3,071.90	925.60

Committee/Member Services time as a percentage of total time

30%